

# CHIDEOCK PARISH COUNCIL

**Clerk to the Council:**

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**Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 27 September 2011 at 7:00pm.**

**Present:** Cllrs Rob Murray (Chair), Kate Geraghty, Caroline Barnes and Elizabeth Grant.

**In attendance:** The Clerk, DCC Cllr Brierley, 1 member of the public, who had to leave after Mr Chapman, Fields in Trust, had spoken.

The meeting commenced at **7:05pm**.

Mr John Chapman, of Fields in Trust (National Playing Fields Association) spoke about the Queen Elizabeth II Fields Challenge in relation to Clapps Mead Playing Field. He gave details of the implications and potential benefits of the scheme and answered questions.

The Parish Council meeting commenced at 7:30pm.

**1063 Apologies.** PCSO Miners sent his apologies.

**1064 Declarations of Interest.** Cllr Geraghty declared a personal and prejudicial interest in item 7 e (Anchor Inn 1/D/10/001957) and item 11 d (Bopper Bus grant request).

**1065 Minutes.**

- a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 28 July 2011, after the following amendment was made:-
- Page 2, minute 1056 h, final line – strike out “them”
- Proposed by Cllr Barnes, seconded by Cllr Grant, carried unanimously.
- b) **RESOLVED** to accept and sign, as a true record, the minutes of the Planning Committee meeting of 8 September 2011, after the following amendments were made:-
- Page 1, sentence prior to minute P118, change “have **to** Democratic” to “have **the** Democratic”
  - Page 1, minute P118, 3<sup>rd</sup> sentence, change **W**orner to **W**arner
  - Page 2, second bullet point, change **C**lark to **C**lerk
- Proposed by Cllr Barnes, seconded by Cllr Grant, carried unanimously.

**1066 County and District Councillor’s and Police Reports.**

- a) DCC Cllr Brierley. Cllr Brierley spoke about the following items:-
- DCC Highways’ Winter Maintenance briefing on 4 October.
  - The Annual DCC Highways Parish Visit on 11 October
  - The DCC Library closures. Charmouth Parish Council is attempting to create a Community Library Charitable Trust for September 2012. Volunteers will be needed to help run the library. It was agreed to advertise this in the Chideock News.
  - DCC have chosen Broomhills as the preferred site for the Waste Transfer Station and are working towards making a planning application. Cllr Brierley considers that road safety at the new junction for the site on the A35 is a paramount importance. This will be light controlled and could adversely impact on the Crown roundabout. Trees which currently screen the Broomhills site would have to be removed to give sufficient space for the additional highway area needed. It is unclear if the quoted cost of £8m to develop the WTS includes the cost of the junction.
  - Cllr Brierley said that the HA planning function for the south west has been moved from Exeter to Bristol but he does not know why.
  - The “No Excuses” campaign continues. It is hoped to continue it next year, funding cuts permitting. Killed and Seriously Injured numbers are down making Dorset one of the safest counties in England. The number of drivers being apprehended for failing to wear a seatbelt had fallen but there has been no drop in the number using a mobile phone while driving.
  - DCC Day Care Services –a consultation meeting is being held on 20 October, 7pm to 8:15pm, at the United Reformed Church Hall, Bridport.

CC

*Standing Orders were suspended for the following item.*

**1067 Democratic Period.**

No members of the public were present.

*Standing Orders were resumed.*

**1068 Reports / Updates by the Clerk and Councillors.**

All items from the Actions & Information List were **NOTED**, with the exception of those detailed below.

- a) Item 27 – DCC Highways Annual Parish Visit. Agreed that Cllrs Murray and Grant will attend.
- b) Item 28 – DCC Highways Transport Planning – Community Travel Exchange Pilot. Agreed not to take any action.
- c) Item 31 – Request for information from DCC ROW re land ownership. No-one had any information to help. Clerk to report back to DCC ROW. CC
- d) Item 35A – Cllr Grant reported that she is organising a Working Party day for Clapps Mead on Sunday 16 October. She reported that the Grafton Stone is in need of cleaning and suggested that this be discussed to the Playing Field Committee meeting on 12 October. Work to be done by the Working Group can also be discussed.
- e) Item 37 – CPCs proposed motions for the DAPTC AGM. **AGREED** to accept the wording change suggested by DAPTC to motion 1 (Evidence for Certificate of Lawfulness). **AGREED** that motion 2 (Sat Nav) was unclear and required further work. **AGREED** that this be undertaken by Cllr Geraghty and the amended motion be circulated to all prior to re-submission to DAPTC. CC  
**AGREED** that support for motion 1 be sought from other councils proposing motions.  
**AGREED** that support for the 2<sup>nd</sup> motion be sought from Abbotsbury, Netherbury, Litton Chaney, Symondsburry and Char Valley Parish Councils and from the other councils proposing motions. CC
- f) Item 45 – Events for 2012 Queen's Diamond Jubilee. **AGREED** that this be sent to the Chideock Village Fete Committee and the Chideock Society. CC
- g) Item 45A – update re Ridwood Affordable Housing. **AGREED** to write to Magna and WDDC asking for copies of the reports on traffic and drainage be made available to the community, via Mrs Lyn Crisp, the Community Representative as soon as possible, prior to the planning application being submitted. CC

**1069 Planning Matters.**

- a) **Applications.** None.
- b) **To consider any applications received after the agenda was circulated.**  
NONE
- c) **Determinations.**  
1/D/11/001165 3 ARUNDELL, CHIDEOCK Single storey extension (Full) **Approved**  
1/D/11/001120 THE GEORGE INN, MAIN STREET, CHIDEOCK Replacement signage & new external lighting (Advertisement) **Approved**  
CA/11/00258 - HONEYSUCKLE LODGE, MAIN STREET, CHIDEOCK To fell various trees **Approved**  
1/D/11/001237 CUCKOO COTTAGE, VENN FARM, VENN LANE, NORTH CHIDEOCK Certificate of lawfulness for existing use as a dwelling house (Certificate of Lawfulness (Exi) **Approved**
- d) **To note any determinations received after the agenda was circulated.** NONE
- e) **Any Other Planning Matters.**
  - 1/D/10/001957 – Anchor Inn. Nothing to report.
  - **SMP2 / CCMA's.** The on-going correspondence with Hilary Jordon, WDDC, was **NOTED**.

**1070 Current Consultations.**

- a) **Dorset Renewable Energy Strategy Consultation 2011. Required by 30 September 2011.**  
**AGREED** to delegate to Cllr Murray and the Clerk, to be informed by the CPRE response. Draft to be circulated to all prior to submission. RM,CC
- b) **West Dorset Fossil Code Review. Required by 30 September 2011.**  
**AGREED** to delegate to Cllr Geraghty. Draft to be circulated to all prior to submission. **AGREED** to write to Mr Edmunds, Jurassic Coast Team, regarding enforcement of the existing code and asking if the Charmouth Beach Warden can also visit Seatown. KG,CC
- c) **Draft National Planning Policy Framework: Consultation. Required by 17 October.**  
**AGREED** to delegate to Cllr Murray and the Clerk. To be informed by the BLAP, CPRE, WDDC and NT responses. Draft to be circulated to all prior to submission. RM,CC
- d) **Local Planning Regulations Consultation. Required by 17 October.**  
**AGREED** that no response is required as a) BLAP is considering it and b) WDDC is already in the process of consulting on the new Local Plan.
- e) **Dorset Coast Strategy. Required by 30 September.**  
**AGREED** to delegate to Cllr Murray and the Clerk. Draft to be circulated to all prior to submission. RM,CC

f) **WDDC Local Plan Consultation. On-going.**

**AGREED** that this will be pursued, the 1<sup>st</sup> step being the meeting at Beaminster on 3 October, Cllr Murray, Cllr Geraghty and the Clerk to attend and report back at the next Parish Council meeting.

RM,KG  
CC

**1071 Clapps Mead Playing Field - The Queen Elizabeth II Fields Challenge.**

**AGREED** that

- a) The Clerk write to Mr Gratton informing him that CPC is considering nominating Clapps Mead Playing Field for the QEII Fields Challenge, explaining what this entails and the potential benefits.
- b) That the matter be discussed at the Playing Field Committee meeting on 12 October
- c) That a motion proposing that CPC nominate Clapps Mead Playing Field as a QEII Field be placed on the agenda for the next Parish Council meeting

CC

**1072 Motions Received with Notice.**

a) **RESOLVED** that CPC submit consultation responses as detailed under Minute 1070 above. Proposed by Cllr Murray, seconded by Cllr Barnes, carried unanimously.

- b) **RESOLVED** to ratify the following matters from the Planning Committee meeting of 8 September 2011
- Clarified procedure for payment of the Clerk for a month in which there is no full Parish Council meeting - that, when there is to be no full Parish Council meeting in a particular month, the Parish Council resolves at the previous meeting that the Clerk be paid, up to a maximum of £250, and that a cheque be drawn in the Clerk's name and signed at that meeting, dated the last Tuesday of the month where there is no full Parish Council meeting, with the amount being left blank.
  - payment of the Clerk's Salary and Expenses for August - £257.99
  - authorisation for the Clerk to attend the DAPTC Clerks' Seminar on 28 Sept 2011, at a cost of £25
  - authorisation for the Clerk to attend the Regional CILCA Weekend Residential Training on Saturday 26th - Sunday 27th November 2011 at a cost of £260 + VAT (which will be reclaimed).

Proposed by Cllr Murray, seconded by Cllr Barnes, carried unanimously.

c) **RESOLVED** that CPC will pay £160 towards the cost of the Regional CiLCA Weekend Residential training, with the Clerk paying £100 if no bursary is awarded, leaving £45 for training for the rest of the Financial Year.

Proposed by Cllr Murray, seconded by Cllr Geraghty, carried unanimously.

d) As per the statutory requirement, **RESOLVED** to approve and accept the Annual Return for year ended 31 March 2011, which has satisfactorily passed the external audit carried out by BDO Stoy Hayward and to display the Notice of Conclusion of Audit on the Parish Council Notice Board.

Proposed by Cllr Murray, seconded by Cllr Barnes, carried unanimously.

**1073 Finances.**

a) **Payments.**

**RESOLVED** to make the following payments:-

Clerk's Salary & Expenses for July.	£230.36
PAYE for June, July and August	£157.50
BDO Stoy Hayward, external auditors	£144.00 (as per budget)
PNW Services for bus shelter cleaning – June - August	£20.00

Proposed by Cllr Murray, seconded by Cllr Grant, carried unanimously.

b) **NOTED** that the Annual Return for 2010/11 has been returned by BDO Stoy Hayward. One comment was made – that grants to the Citizens Advice Bureau should be made under the power given by the Local Government Act 1972, S142(2a), not under LGA 1972 S137, which can only be used where no other power exists.

*Cllr Geraghty left the room.*

c) The request from the Bopper Bus Organisation for a grant for 2011-12 was considered and it was **AGREED** to place this on the agenda for the next meeting, with the proviso that the Bopper Bus accounts for 2010 – 2011 be seen prior to any grant being made.

*Cllr Geraghty returned.*

d) **Finance & General Purposes Committee. AGREED** that a meeting be held on 12 October at 3:00pm, following the Playing Field Committee meeting, the purpose of the meeting being to

a) consider the accounts and Budget Monitoring report for April – September 2011 and

b) start setting the budget and precept for 2012-13.

CC

**1074 Correspondence.** There were no other items of correspondence to be brought to Councillors' notice.

**1075 To confirm the date and time of the next meeting of Chideock Parish Council.**

The next meeting of Chideock Parish Council will be on Tuesday 1 November 2011 at 7:30pm.

The meeting closed at **9:10pm.**